**OUR PRIVACY NOTICE**

In this privacy notice, references to 'we' are to Crest Insurance Consultants Ltd, a limited company, incorporated and registered in England and Wales, (company no 3155713), whose registered office is at 83 Thornbridge Road, Iver Heath, Bucks SL0 0QB.

Crest Insurance Consultants Ltd is committed to protecting the personal information that we collect and you provide to us. We would ask you to review this Privacy Notice carefully, as it states how your personal information will be treated by us. Any personal information will be treated in accordance with the General Data Protection Regulation Act 25th May 2018. We will collect and process personal information about you, including sensitive data (for example criminal convictions, personal health information). Personal details will either be supplied by you or collected by us. We may ask you for this information via our website, over the telephone or by filling in certain forms.

We will only process your personal information (for example, name, address, contact telephone number, email address) to provide the products and services, (including third party services, such as premium finance) that you have requested from us and to administer your policies. You have the right to ask us not to process your personal information, but in that case we would be unable to provide you with any quotation. We will not sell your data to any third party and we do not carry out any marketing procedures. To help us prevent money laundering and fraud, your details may be submitted to fraud prevention agencies and other organisations, where your records may be searched. We may also pass your details to a credit reference bureau who may conduct a search to assist us in providing a quotation and to check payment options we can make available to you.

**In respect of personal information relating to any person other than yourself, you must obtain the explicit consent of the person to whom the information relates to.**

Apart from any disclosures already referred to in this policy, we will not disclose any personal information without your permission, unless we are legally obliged to do so (for example, required by Court Order, or for the prevention of fraud or other crime). In the interests of security and to improve our service, telephone calls will be recorded and/or monitored.

Our website may from time to time contain links to and from other websites of other companies, such as partner Insurers and affiliates. If you follow a link to these websites, please note that these websites have their own Privacy Policy and that we do not accept any responsibility or liability for these policies. Please ensure you check these policies before you submit any personal information to these websites.

**Changes To Our Privacy Policy**

A copy of our full Privacy Policy can be found on our website and this may be revised from time to time, so please check our website regularly and take notice of any changes made. You can also request hard copy by contacting us.

In the event of any questions or enquiries regarding this document please contact:

James Robinson at Crest Insurance Consultants Ltd - 01895 435710